

SUPERSHUTTLE

NEW YORK

ARRIVAL PROCEDURES:

SuperShuttle Shared-Ride Van Service

Reservations are to be booked online: your group code is JJ019

To book online go to www.supershuttle.com. Print two copies for your round trip reservation.

- On the Welcome page, enter “**JJ019**” in the Group/Discount code box.
- On the Itinerary tab, add your roundtrip itinerary.
- On the Address tab, enter “Hotel Name” and select “Search”
Choose specific Hotel, if various addresses on the next window
- On the Service tab, select “Shared Ride Van Service”
- On the Pick-Up Times tab, select the first time offered for fastest service
- On the Payment tab, select Credit Card under payment type
Enter desired gratuity
- On the Review tab, check your entries for correctness
- On the Confirmation tab, please print **TWO** copies, since you will be using SuperShuttle for a roundtrip transfer.

Upon arrival into any New York City Airport.

1. Claim your luggage.
2. Follow signs to the Ground Transportation Information desk in baggage claim, (lower level).
3. Guests should locate the courtesy phone next to Ground Transportation Desk. Press the appropriate button marked “SuperShuttle” to be connected with dispatch. Identify yourself and give your confirmation number.