



# Citadel Security Agency

34 91st Street  
Brooklyn NY 11209  
Phone 212-509-5570  
[ian@citadelsecurityagency.com](mailto:ian@citadelsecurityagency.com)

# INVOICE

DATE:  
INVOICE #  
BOOTH #



## 2018

Name  
Company  
Address  
City, State Zip  
Phone **Mobile**  
E-mail

**Comments or Special Instructions:** Guards are employed on a shift to shift basis. Guard service prior to or after regular hours are billed on an hour to hour basis. Weekends are considered overtime. Six (6) hour minimum applies.  
**Payment is due prior to start of services.** Guards not relieved at designated time will result in additional overtime charges.  
**Cancellations must be made 24 hours in advance**

**Changes to start times cannot be accommodated on site**

### RATES

\$26.00/hr Monday - Friday  
\$39.00/hr Saturday-Sunday & Holidays  
\$50.00/hr Armed Straight Rate

QUANTITY	DAY	DATE	Midnight x 8am	8am x 4pm	4pm x Midnight	TOTAL HOURS	Hourly Rate	AMOUNT
	Fri	3/2/18					\$ 26.00	\$ -
	Sat	3/3/18					\$ 39.00	\$ -
	Sun	3/4/18					\$ 39.00	\$ -
	Mon	3/5/18					\$ 26.00	\$ -
	Tue	3/6/18					\$ 26.00	\$ -
	Wed	3/7/18					\$ 26.00	\$ -
	Thu	3/8/18					\$ 26.00	\$ -

<b>NYFRS</b>	<b>2018</b>
<b>Show Hours</b>	<b>Sun. 4th 10am - 5pm</b>
	<b>Mon. 5th 10am - 5pm</b>
	<b>Tue. 6th 10am - 4pm</b>

SUBTOTAL	\$ -
SALES TAX. 8.875%	\$ -
<b>*Administrative Fee \$275.</b>	
<b>TOTAL</b>	<b>\$ -</b>

*\*Administrative Fee does not apply to payment by Check or Wire Transfer*



THANK YOU FOR YOUR BUSINESS

Name on Card :	Security Code:
Card #:	Expiration Date:

Make all checks payable to **Citadel Security Agency, Accounts Payable, 34-91st Brooklyn NY 11209**  
If you have any questions concerning this invoice, contact Ian Askaran at 212-509-5570 or [ian@citadelsecurityagency.com](mailto:ian@citadelsecurityagency.com)